

Purpose, members, rules, and technical details of the Heim Theory mailing list

A. A NOTE ON PRIVACY

- (1) This private list is intended to serve as an informal communication channel.
- (2) It is agreed upon not to publish or forward list messages or publicly refer to statements made on the list, except if the author gives explicit permission.
- (3) Be advised not to post secrets, as this type of electronic communication is never safe.

B. MAILING LIST MEMBERSHIP

- (4) Membership is by recommendation only. Only members can recommend new members.
- (5) To subscribe a new member, the recommender must send an email to <mailinglist@heim-theory.com>, saying that the new member is recommended, and giving the name and email address of the new member.

C. MAILING LIST RULES

- (6) The list is without moderation.
- (7) The language of this list is English, but "broken English" is ok.
- (8) Messages must be relevant to Heim Theory. Besides technical, experimental, or theoretical discussion, this can be links or comments on papers, news articles, websites, etc.

D. MAILING LIST TECHNICAL RULES

- (9) If you want to reply to a list message, to the list, ensure only the list email address <heim-theory@googlegroups.com> is in the "to" line. WARNING: Simply clicking on reply will send a message to the sender of a message.
- (10) If you want to reply to a list message in private, only to the sender, ensure only the addressee's email address is in the "to" line. WARNING: Simply clicking on reply-to-all will send a message to sender and the whole list.
- (11) You can only post messages using an email address that is subscribed. If you have not set up email forwarding, your posting address is the one you use to receive all messages.
- (12) If you want to start a new topic, compose a blank email, give it a title in the subject line that best describes your topic, and send it to <heim-theory@googlegroups.com>. (If you reply to any heim-theory email and just change the subject, your email will be listed as a contribution to the original thread, despite changing the subject.)
- (13) If you want to reply to an existing message and continue a thread, press reply to the email you want to comment on (simply copying the subject title to a blank email will start a new thread). In this case, quote the part you refer to, but delete the passages you don't refer to. List members are more likely to read your message if it is short. In short, emails are not grouped in threads by subject titles but by hidden information in email headers.
- (14) Do not send big attachments. Instead, use our Discord server (<https://discord.gg/wZhjue5mGG>) or ask for help.

E. ORGANIZING MAILING LIST MESSAGES

- (15) All emails from this list will start with "[Heim Theory]" in the subject line. To not lose control of your inbox, you can set up an email filter. Your email program will then copy all emails into a subfolder of your choice.
- (16) Alternatively, you can receive a bulk mail containing all postings from a day (digest mode) rather than every posting separately. To have this, you can either set this yourself using your Google account (if you have one) or send a short private message to <mailinglist@heim-theory.com>, asking for the fix. If you reply to the daily archive, please change the subject line to describe which post you are addressing. Be sure to erase all the irrelevant sections in the new email.

F. ACCESSING THE MAILING LIST MESSAGE ARCHIVE

(17) If you want to access the message archive or use other features, you can create a Google account (by going to <https://groups.google.com/g/heim-theory>, then clicking on "Sign in to Google Groups" and then on "Sign up now"). But you don't have to create an account just to use this mailing list. When creating this account, make sure you use the email address you use to send/receive messages on Heim Theory.

(18) The archive is not public.

G. SEEING WHO'S ON THE MAILING LIST

(19) Visit <https://groups.google.com/g/heim-theory/members>, and make sure you're logged in with your Google account (How to set up a Google account, see: F17).

H. PAUSING OR UNSUBSCRIBING FROM THIS LIST

(20) If you want to pause your subscription, either drop me a note or set up a Google account and pause your subscription yourself (How to set up a Google account, see: F17).

(21) If you want to unsubscribe, write to <heim-theory+unsubscribe@googlegroups.com> from the subscribed email address.

I. CHANGING THE SUBSCRIBED EMAIL ADDRESS

(22) Write to <mailinglist@heim-theory.com> and give both the new email address that should be subscribed and the old one that should be unsubscribed. Wait for a confirmation email that the new address has been subscribed. Then, write to <heim-theory+unsubscribe@googlegroups.com> from the old address.

Before you post your first message, please introduce yourself in a few words: who you are, what your connection to Heim Theory is, and maybe what your plans are. Try to use the "Personal introduction" email thread (<https://groups.google.com/g/heim-theory/c/JG0W2BvyZYQ>) for the introduction.

Best regards

Heim Theory mailing list manager
<mailinglist@heim-theory.com>

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